



# चौधरी चरण सिंह विश्वविद्यालय, मेरठ

## Chaudhary Charan Singh University, Meerut

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पत्रांक:-सम्बद्धता /323 / 2026-27

दिनांक : 30.10.2026

सेवा में,

प्राचार्य/प्राचार्या/सचिव  
समस्त सम्बद्ध महाविद्यालय/संस्थान  
चौधरी चरण सिंह विश्वविद्यालय, मेरठ

संदर्भ:- पत्र संख्या-ई-7147/32-जी.एस./2026-XV दिनांक 24 अक्टूबर, 2026 के सम्बन्ध में।  
विषय:- विश्वविद्यालय अनुदान आयोग द्वारा निर्धारित फीस रिफाण्ड पॉलिसी का अनुपालन सुनिश्चित किये जाने के संदर्भ में।

महोदय/महोदया,

कृपया उपर्युक्त विषयक विशेष कार्याधिकारी, श्री राज्यपाल (अपर मुख्य सचिव), उत्तर प्रदेश, राज्यपाल सचिवालय, उत्तर प्रदेश, लखनऊ के पत्र संख्या- ई-7147/32-जी.एस./2026-XV दिनांक 24.10.2026 का सन्दर्भ ग्रहण करें, जिसके द्वारा विश्वविद्यालय अनुदान आयोग (UGC) नई दिल्ली द्वारा समय-समय पर (दिसम्बर 2020, जुलाई, 2021, अगस्त, 2022, जुलाई, 2023, फरवरी, 2024 एवं जून 2024) उच्च शिक्षण संस्थानों में प्रवेश रद्द कराने अथवा माइग्रेशन करने वाले विद्यार्थियों की फीस वापसी हेतु निर्धारित नीति एवं दिशा-निर्देशों का अनुपालन सुनिश्चित कराये जाने हेतु निर्देशित किया गया है।

उक्त के सम्बन्ध में मा० कुलपति जी के आदेशानुसार एवं विशेष कार्याधिकारी, श्री राज्यपाल (अपर मुख्य सचिव), उत्तर प्रदेश, राज्यपाल सचिवालय, उत्तर प्रदेश, लखनऊ के पत्र दिनांक 24.10.2026 में दिये गये निर्देशों के आलोक में आपको निर्देशित किया जाता है कि आप विश्वविद्यालय अनुदान आयोग द्वारा निर्धारित फीस रिफाण्ड पॉलिसी के अनुसार संस्थान में प्रवेशित छात्र/छात्राओं के प्रवेश रद्द कराने के सन्दर्भ में विद्यार्थियों की फीस वापसी हेतु विश्वविद्यालय अनुदान आयोग द्वारा निर्धारित नीति के अनुसार कार्यवाही करना सुनिश्चित करें तथा लम्बित फीस वापसी प्रकरणों/शिकायतों की तत्काल समीक्षा कर पात्र विद्यार्थियों की बकाया राशी का भुगतान यथाशीघ्र कराना सुनिश्चित करें तथा कृत कार्यवाही से कुलसचिव, चौधरी चरण सिंह विश्वविद्यालय, मेरठ को अवगत कराना सुनिश्चित करें।

संलग्नक:-उपरोक्तानुसार।

भवदीय

कुलसचिव

प्रतिलिपि:-

- वैयक्तिक सहायक कुलपति को माननीय कुलपति जी के सूचनार्थ।
- प्रभारी प्रैस प्रवक्ता, चौधरी चरण सिंह विश्वविद्यालय, मेरठ
- प्रभारी विश्वविद्यालय वेबसाइट चौधरी चरण सिंह विश्वविद्यालय, मेरठ
- सम्बन्धि पत्रावली।

कुलसचिव

## राज्यपाल सचिवालय, उत्तर प्रदेश,

लखनऊ-226027

संख्या: ई-7147/32-जी.एस./2026-XV

दिनांक: 24 अक्टूबर, 2026

AR(Affiliation)/DSW

AG

26/10

कुलसचिव

चौ० चरण सिंह विश्वविद्यालय  
मेरठ।GR2219  
27/10/2026

प्रेषक,

विशेष कार्याधिकारी, श्री राज्यपाल  
(अपर मुख्य सचिव स्तर), उत्तर प्रदेश।

सेवा में,

कुलपति/निदेशक,  
समस्त राज्य विश्वविद्यालय/संस्थान,  
उत्तर प्रदेश।A615  
29/10/26

महोदय/महोदया,

कृपया दैनिक समाचार पत्र "नवभारत टाइम्स, लखनऊ" के दिनांक 20.10.2026 के अंक में प्रकाशित खबर "फीस दबाए बैठे विश्वविद्यालय, UGC ने राज्यपाल को लिखा" का अवलोकन करने का कष्ट करें। (छायाप्रति : संलग्न)

2. आप अवगत हैं कि विश्वविद्यालय अनुदान आयोग (UGC), नई दिल्ली द्वारा समय-समय पर (दिसंबर 2020, जुलाई 2021, अगस्त 2022, जुलाई 2023, फरवरी 2024 एवं जून 2024) उच्च शिक्षण संस्थानों में प्रवेश रद्द कराने अथवा माइग्रेशन करने वाले विद्यार्थियों की फीस वापसी हेतु स्पष्ट नीति एवं दिशा-निर्देश जारी किए गए हैं।

2.1 इस सम्बन्ध में आयोग एवं कुलाधिपति कार्यालय के संज्ञान में यह गंभीर विषय आया है कि राज्य के कई विश्वविद्यालय (सरकारी एवं निजी दोनों) द्वारा प्रवेश रद्द कराने वाले छात्रों की फीस वापसी के निर्देशों का कड़ाई से अनुपालन नहीं किया जा रहा है। U.G.C. द्वारा बार-बार अनुस्मारक भेजने तथा शिकायतों को प्रेषित करने के उपरांत भी अनेक प्रकरणों में पूरी रकम अथवा आंशिक रकम बकाया रखी गई है, जो कि अत्यंत खेदजनक है।

2.2 विश्वविद्यालयों में छात्रों द्वारा प्रवेश रद्द कराने के सम्बन्ध में U.G.C. की फीस रिफंड नीति के अनुसार प्रमुख प्रावधान निम्नवत हैं:

- पूर्ण वापसी (100% Refund): प्रवेश की अंतिम तिथि से 15 दिन या उससे पूर्व प्रवेश रद्द करने/माइग्रेशन पर 100% फीस वापस की जाएगी।
- कटौती सीमा: 31 अक्टूबर तक प्रवेश वापस लेने पर प्रोसेसिंग शुल्क के रूप में अधिकतम ₹1,000/- की ही कटौती की जा सकती है।
- आंशिक वापसी:
  - प्रवेश की घोषित अंतिम तिथि के 15 दिन से कम समय पूर्व प्रवेश रद्द करने पर 90% फीस वापसी।
  - घोषित अंतिम तिथि के 15 दिन बाद तक 80% फीस वापसी।
  - घोषित अंतिम तिथि के 15 से 30 दिन के भीतर 50% फीस वापसी।

iv. 30 दिन से अधिक प्रवेश की अंतिम तिथि के 30 दिन से अधिक समय बीत जाने के बाद नाम वापस लेने पर कोई फीस वापसी देय नहीं होगी।

3. नियमों की इस अनदेखी से न केवल छात्रों एवं उनके अभिभावकों को मानसिक एवं आर्थिक परेशानी का सामना करना पड़ता है, बल्कि उच्च शिक्षा व्यवस्था की विश्वसनीयता एवं छवि पर भी प्रतिकूल प्रभाव पड़ता है। U.G.C. ने नियमों का उल्लंघन करने वाले संस्थानों के विरुद्ध दंडात्मक कार्यवाही किये जाने का प्रावधान किया है।

4. अतएव उपर्युक्त के क्रम में मुझे आपसे यह कहने का निदेश हुआ है कि U.G.C. द्वारा निर्धारित 'फीस रिफंड पॉलिसी' का अपने विश्वविद्यालय तथा सम्बद्ध महाविद्यालयों/संस्थानों में अक्षरशः एवं कड़ाई से अनुपालन कराने के साथ ही विश्वविद्यालय स्तर पर लंबित सभी फीस वापसी प्रकरणों/शिकायतों की तत्काल समीक्षा कर पात्र विद्यार्थियों की बकाया राशि का भुगतान यथाशीघ्र कराने/कराते हुए कृत कार्यवाही की आख्या U.G.C. एवं इस सचिवालय को उपलब्ध कराने का कष्ट करें।

संलग्नक: यथोपरि।

भवदीय,



(डॉ. सुधीर एम. बोबडे)

प.व.

भा.प्र.से. (से. नि.)

विशेष कार्याधिकारी, श्री राज्यपाल

(अपर मुख्य सचिव स्तर)

उत्तर प्रदेश।

RM266  
28/10/26



75  
आज़ादी का  
अमृत महोत्सव

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

श्यामा रथ  
सचिव

Dr. Shyama Rath  
Secretary

AR (Alti)  
ADG  
27/10

Registrar  
Ch. Charan Singh University  
Meerut

D.O.No.1-3/2025(CDB/Fee Nivaran Cell)

15 अक्टूबर, 1948 / 7<sup>th</sup> October, 2026

**Subject: Request for Intervention on Non-Compliance with UGC Fee Refund Policy**

माननीय महोदय/महोदय,

In continuation of our earlier office letter of even number dated 3<sup>rd</sup> July, 2025, I again respectfully seek to draw your kind attention to the persistent non-compliance by certain Higher Educational Institutions (HEIs) with the University Grants Commission (UGC) Fee Refund Guidelines. These guidelines were formulated to safeguard students' interests and ensure fairness in the admission process.

The UGC has issued multiple circulars and notifications dated 17<sup>th</sup> December 2020, July 2021, 2<sup>nd</sup> August 2022, 3<sup>rd</sup> July 2023, 9<sup>th</sup> February 2024, and 12<sup>th</sup> June 2024 (Annexure-I), mandating the timely refund of fees to the students who have cancelled their admissions within the stipulated period. Furthermore, student-specific details are attached as (Annexure-II). Despite these clear instructions, numerous complaints regarding non-refund of fees remain unresolved.

The Commission has made considerable efforts to ensure compliance, including forwarding student grievances to the concerned institutions and convening consultative meetings. However, these measures have not yielded the desired results, as the institutions continue to disregard the guidelines. Such violations not only infringe upon students' rights but also erode the integrity and credibility of the higher education system.

Despite repeated written communications and telephonic follow-ups with the concerned universities and their affiliated colleges, several institutions continue to disregard the UGC directives, thereby causing undue hardship to students. A detailed list of such institutions is enclosed as (Annexure-III).

In light of the above, I humbly request the intervention of the Hon'ble Governor's office to ensure strict enforcement of the UGC Fee Refund Policy. A directive from Your Excellency cautioning these institutions against further violations would be crucial in safeguarding the interests of the student community and upholding the principles of justice and accountability in higher education.

I remain grateful for your kind attention to this matter.

सादर,

भवदीया,

श्यामा रथ

(श्यामा रथ)

संलग्नक: उपरोक्तानुसार

**All Principal Secretary to the Hon'ble Governor to States & UTs (As per list attached)**

Copy to:-

1. Secretary Higher Education to States & UTs (As per list attached)

श्यामा रथ

(श्यामा रथ)



ज्ञान-विज्ञान विभूषणम्

प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110001  
Bahadur Shah Zafar Marg, New Delhi-110001

Ph : 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

17<sup>th</sup> December, 2020

No. F. 14-17/2020(CPP-II)

Respected Madam/Sir,

Your kind attention is invited to the UGC Guidelines on Academic Calendar for the First Year of Under-Graduate and Post-Graduate Students of the Universities for the Session 2020-21 in View of COVID-19 Pandemic which provide that:

*"In order to avoid financial hardship being faced by the parents due to lockdown and related factors, full refund of fees be made on account of all cancellation of admissions/ migration of students, up to 30.11.2020, for this very session as a special case. To be crystal clear, the entire fees including all charges be refunded in totality (Zero Cancellation charges) on account of cancellation/ migration up to 30.11.2020. Thereafter, on cancellation/ withdrawal of admissions up to 31.12.2020, the entire fee collected from a student be refunded in full after deduction of not more than Rs.1000/- as processing fee."*

The guidelines are available on UGC website [https://www.ugc.ac.in/pdfnews/1019576\\_Guideline.pdf](https://www.ugc.ac.in/pdfnews/1019576_Guideline.pdf)

The Commission has been receiving several references in the form of RTI applications/ complaints/ public grievances/ court cases in respect of non refund of fee by the universities/ institution in violation of the UGC Guidelines. The Commission has taken a very serious view of such complaints. Most of these complaints have come from the students who have taken admission in private or self financing universities and deemed to be universities and later opted out for one or the other reasons.

It is reiterated that the UGC guidelines are to be followed mandatorily by all the universities in letter and spirit. Any institution/ university found to be violating the guidelines and refusing to refund the fee by giving its own interpretation of the guidelines shall be liable for punitive actions as notified in clause 5 of the UGC notification refund of fees and non-retention of original certificate issued in October 2018 ([https://www.ugc.ac.in/pdfnews/5437737\\_UGC-Notice-reg-Fees-refund-Eng.pdf](https://www.ugc.ac.in/pdfnews/5437737_UGC-Notice-reg-Fees-refund-Eng.pdf).)

You are once again requested to ensure the compliance of the UGC directions in respect of refund of fee in accordance with the UGC Guidelines on Academic Calendar for the First Year of Under-Graduate and Post-Graduate Students of the Universities for the Session 2020-21 in view of COVID-19 Pandemic.

With kind regards,

Yours sincerely,

  
(Rajnish Jain)

The Vice-Chancellors of All Universities

**UGC Guidelines on Examinations and  
Academic Calendar in view of  
the COVID-19 Pandemic**



ज्ञान-विज्ञान विमुक्तये

**University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi**

**July, 2021**

## **UGC Guidelines on Examinations and Academic Calendar in view of the COVID-19 Pandemic – July, 2021**

### **I. Introduction**

Keeping in view the prevailing situation due to the COVID-19 pandemic; the order of the Hon'ble Supreme Court of India regarding the cancellation of School Board examinations for class/grade-XII; the earlier order of the Hon'ble Supreme Court upholding the UGC's guidelines of July 6, 2020 regarding terminal semester/ final year examinations; the earlier UGC guidelines on examination and academic calendar dated April 29, 2020, July 6, 2020 and September 24, 2020; and, the larger interest of students, the following guidelines are being issued by the UGC in respect of examinations and the academic calendar for universities, colleges and institutions deemed to be universities (who are collectively called "**Higher Education Institutions**" in these guidelines) in continuation of the earlier guidelines.

### **II. Examinations**

The provisions as contained in the guidelines issued earlier as mentioned above shall apply for the current academic session 2020-21. Further, the Terminal Semester/ Final Year Examinations (2020-2021) be compulsorily conducted in offline (pen & paper)/ online/ blended (online + offline) mode by no later than August 31, 2021 following the prescribed protocols/ guidelines related to the COVID-19 pandemic.

For intermediate semester/year students, assessment shall be based on internal evaluation and previous semester as suggested in 2020 guidelines.

### **III. Academic Calendar**

The provisions contained in the UGC Guidelines dated 24.09.2020 shall be applicable for the academic session 2021-2022. For students of the intermediate semester/year, the Higher Education Institutions may start their academic session (in online/offline/blended mode) as early as possible, following the guidelines/directions related to the COVID-19 pandemic issued by the appropriate government/competent authority.

In addition, the following guidelines shall also apply regarding the academic calendar for the first-year under-graduate and post-graduate students in Higher Education Institutions:

1. The Hon'ble Supreme Court of India's order dated June 22, 2021 in Writ Petition(s) (Civil) No. 522 of 2021 (Mamta Sharma versus Central Board of Secondary Education & Others) has noted as follows:

*"....Attorney General for India by pointing out that U.G.C. will be issuing necessary instructions to ensure that the admission process by the colleges and institutions should commence only after the declaration of results by the C.B.S.E. and I.C.S.E., including the State Boards."*

Accordingly, Higher Education Institutions shall ensure that the admission process for undergraduate courses/programmes for the academic session 2021-2022 commences only after the declaration of results by the CBSE, ICSE and State Boards. It is expected that all the School Boards will declare their results for the class/grade-XII examinations by July 31, 2021.

2. Admissions to the first year courses/programmes for the session 2021-2022 shall be completed by no later than September 30, 2021. The last date for admissions to fill up the remaining vacant seats shall be October 31, 2021. The relevant documents of the qualifying examination can be accepted up to December 31, 2021.
3. The academic session 2021-2022 shall commence latest by October 1, 2021 for first semester/year students.
4. Accordingly, Higher Education Institutions shall follow the calendar given below for the academic session 2021-2022:

|                                                                                                              |                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Admission Process for Undergraduate Level Programmes<br>(in view of point no. 1 of Academic Calendar)        | To Commence only after the declaration of results by the C.B.S.E. and I.C.S.E., including the State Boards. It is expected that School Boards will declare the results of the class/grade-XII examinations by 31.07.2021. |
| Completion of Admission Process for Undergraduate and Postgraduate Programmes in online/offline/blended mode | 30.09.2021                                                                                                                                                                                                                |
| Commencement of Classes for intermediate semester/year students in online/offline/blended mode               | As early as possible                                                                                                                                                                                                      |
| Commencement of Classes of Undergraduate and Postgraduate students' Fresh batch (First Semester/Year)        | *Latest by 01.10.2021                                                                                                                                                                                                     |
| Preparatory Break                                                                                            |                                                                                                                                                                                                                           |

\*If there is a delay in declaration of result of the qualifying examinations, Higher Education Institutions may plan and start the academic session by October 18, 2021. The teaching-learning process may continue in offline/ online/ blended mode.

\*\*Higher Education Institutions may plan for classes, breaks, conduct of examinations, semester break etc. during the period October 1, 2021 to July 31, 2022 following necessary protocols/guidelines/directions/advisories issued by the Central/State Governments and competent authorities from time to time, in view of the COVID-19 pandemic.

5. In view of the financial hardships being faced by parents due to lockdowns and related factors, a full refund of fees should be made on account of all cancellations of admissions/ migrations of students up to October 31, 2021 for the academic session 2021-2022 as a special case. It is made clear that the entire fee, including all charges, should be refunded (i.e. there should be zero cancellation charges) on account of cancellations/ migrations up to October 31, 2021. Thereafter, on cancellation/ withdrawal of admissions up to December 31, 2021, the entire fee collected from a student should be refunded in full after deducting not more than Rs.1000/- as processing fee.
6. The guidelines issued by the UGC on April 29, 2020 and July 6, 2020 highlighting the modes of teaching, conduct of examinations, importance of physical & social distancing etc. should be read along with the present guidelines and shall remain mandatory, but the present guidelines shall prevail in the event of any conflict.
7. The present guidelines are subject to the advisories/directives issued by the apex statutory bodies/councils concerned, e.g., AICTE, NCTE, BCI, NMC, DCI, INC, PCI, AYUSH etc. regarding examinations and academic calendars.

Notwithstanding the present guidelines regarding the conduct of examinations and commencement of the next academic session, every Higher Education Institution shall ensure that it is prepared in all respects to carry out the academic activities following necessary protocols/guidelines/directions/advisories issued by the Central/State Governments or competent authorities from time to time, in view of the COVID-19 pandemic.