



Student Exchange Program Agreement

Between

Central Connecticut State University
New Britain, Connecticut, USA

And

Chaudhary Charan Singh University
Meerut, Uttar Pradesh, India

This Agreement is between Chaudhary Charan Singh University(hereinafter "CCSUM"), located at Meerut, Uttar Pradesh, India and Central Connecticut State University (hereinafter "CCSU"), located at 1615 Stanley Street, New Britain, Connecticut, United States of America. The purpose of this Agreement is to extend the academic and cultural opportunities available to students of the two institutions.

Definitions:

- a. **Exchange:** A one-for-one exchange of students between universities/institutions unless specified otherwise.
- b. **Home University/Institution:** University/Institution at which the student is matriculated and from which s/he is pursuing a degree.
- c. **Host University/Institution:** University/Institution at which the exchange student is temporarily present, and is enrolled and taking classes from, as a non-degree seeking student, for the duration of the exchange period.

1. Terms of the Agreement

- 1.1 Student exchanges will be for a maximum of two semesters. Student exchanges of lengths of time which vary from that standard shall be negotiated by mutual agreement of the parties and, if warranted, committed to a formal written amendment to this agreement approved by the parties and if applicable the Office of the Attorney General for the State of Connecticut.
- 1.2 The number of students exchanged will be determined by mutual agreement between the two parties. The exact number of students exchanged each year may vary and will be agreed upon by both institutions. Over the duration of the Agreement, the goal will be for an equal number of students to be exchanged by both parties.
- 1.3 Participating exchange students will pay tuition to their respective home institutions.
- 1.4 Exchange students desiring to participate in this program will be selected by the home institution, taking the following criteria into consideration:

- 1.4.1 Undergraduate exchange students from CCSUM whose native language is not English must satisfy all regular CCSU admission requirements, including a minimum TOEFL score of 500 for Paper tests, 173 for Computer tests, or 61 for iBT tests; or a minimum band score of 5.5 on the IELTS Exam.
- 1.4.2 Graduate Exchange students from CCSUM whose native language is not English must show proof of baccalaureate degree, or equivalent, and a minimum TOEFL score of 550 for Paper tests, 213 for Computer tests, or 79 for iBT tests; or a minimum band score of 6.5 on the IELTS Exam.
- 1.4.3 CCSU exchange students must satisfy all CCSUM admission requirements.

- 1.5 The host institution will reserve the right of making final judgment on the admissibility of each exchange student.
- 1.6 Exchange students will be enrolled on a full-time basis as determined by the host institution.
- 1.7 The home institution will provide the host institution the names of students selected for the exchange and other relevant information as required by the host institution approximately four months prior to the beginning date of the exchange.
- 1.8 The host institution will provide the sending institution with details of the courses available so far as is possible. Courses will be selected and approved for individual exchange students or groups of exchange students by the sending institution. Exchange students must meet all prerequisites for registration in selected courses.
- 1.9 The host institution will make reasonable efforts to secure registration for exchange students in preferred courses. When that is not possible, the home institution should be notified immediately and agreement reached on an appropriate substitute course.
- 1.10 The program of study to be undertaken by exchange students will normally be communicated to the host institution not less than three months before the start of the semester so that confirmation of registration may take place. Exchange students are responsible for seeking approval from their home institutions for any subsequent changes to their programs of study.
- 1.11 While on exchange, students shall not change status to that of a degree-seeking student or to that of a candidate for a diploma or other formal qualifications of the host institution. Any extension of stay for a participating student must be approved by both institutions.
- 1.12 Exchange students will be informed that they must abide by all rules and regulations of the host institution and laws of the host country. Any student's exchange may be summarily terminated by the host institution where the conduct of the student violates or fails to comply with the disciplinary code of that institution.
- 1.13 Exchange students will receive all orientation and registration materials from the host institution with instructions regarding proceeding through normal registration procedures of

that institution, and requiring such students to abide by the established deadlines. On-site orientation and registration assistance will be provided by the host institution.

- 1.14 Exchange students will be accorded the rights and privileges of regular attendance at the host institution.
- 1.15 Records will be established by the host institution for exchange students as if they were regularly enrolled students of the host institution. An official transcript of course work and grades will be mailed by the host institution to the home (sending) institution, within a month of such grades being released (provided that the student has no financial obligations to the host institution).

2. Financial and Other Personal Responsibilities

- 2.1 Both CCSU and CCSUM will provide assistance in finding appropriate housing accommodation for incoming exchange students, preferably on campus.
- 2.2 CCSU will make available to CCSUM students all services, programs, activities and facilities as provided to all enrolled students.
- 2.3 CCSUM will make available to CCSU students all services, programs, activities and facilities as provided to all attending students.
- 2.4 Exchange students will be responsible for their own financial support. The host institution will bear no responsibility for providing funds to any exchange students for any purposes.
- 2.5 Health and accident insurance coverage and medical evacuation insurance coverage is required of all participants in the exchange program. Proof of insurance coverage must be provided by each exchange student.
- 2.6 Each exchange student will pay the regular tuition and/or fees to his/her home institution before s/he departs from the home institution to participate in the exchange program. All other costs, including but not limited to housing, meals, sports, key/room deposits, and books shall be the full and sole responsibility of each exchange student program participant.
- 2.7 Round trip travel costs from the home institution to the host institution will be the responsibility of the individual exchange students. Exchange students will be responsible for notifying the host institution of their travel information including arrival date/time.
- 2.8 The obligations of the two institutions under this Agreement are limited to the exchange students only and do not extend to partners or dependents of any such exchange students. Expenses of accompanying partners and dependents are the responsibility of the exchange students.

3. Implementation

- 3.1 The responsible parties for administering this program will be, for CCSU, the Director, Center for International Education, and for CCSUM, The Director, Centre for International Cooperation.
- 3.2 This agreement will commence when signed by both institutions ("commencement date").
- 3.3 This agreement shall remain in effect for five years after the commencement date.

4. Amendment /Termination of the Agreement

- 4.1 This Agreement may not be changed other than by a formal written contract amendment signed by the parties hereto and if applicable approved by the Office of the Attorney General for the State of Connecticut.
- 4.2 This agreement may be terminated by either party upon 180 days written notice. Such notice must be sent to:

CCSU:

Director, Center for International Education
1615 Stanley Street; P.O. Box 4010
Central Connecticut State University
New Britain, CT 06050-4010, USA

CCSUM

Director, Centre for International Cooperation
Chaudhary Charan Singh University
Meerut, Uttar Pradesh 250001, India

5. Resolution of Disputes and Liabilities

- 5.1 If any disputes arise out of this Agreement, then the Institutional Presidents, or their designees, shall cooperate, in an attempt to resolve any dispute or misunderstanding through collaboration and discussion.
- 5.2 In recognition that participation in the exchange program is voluntary and that there are certain inherent risks which the exchange student must assume, the exchange students will be required to sign a waiver releasing CCSU and CCSUM from all risks associated with study abroad, including but not limited to, responsibility for loss of property, personal illness or injury and death while the exchange student is a participant in the program.

6. Special Provision: Faculty Exchange Opportunities

- 6.1 Whenever feasible, and in accordance with all applicable law, CCSUM and CCSU will encourage the exchange of faculty between the two institutions for purposes of research, service, consulting, and/or teaching.
- 6.2 The responsible parties for administering each exchange of faculty will be the head of the

academic department sending the faculty and the head of the academic department receiving the faculty.

6.3 The specifics of any such faculty exchange(s), including the financial considerations for those exchanges, will be determined on a case by case basis, and will be outlined in a separate agreement signed by both parties and if applicable approved by the Office of the Attorney General for the State of Connecticut.

7. FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT ("FERPA")

Information and relevant data that each party may gather during the performance of this Agreement may include personal information that is protected under the provisions of the federal Family Educational Rights and Privacy Act (FERPA). Both parties must take sufficient steps to safeguard the information and data from unauthorized disclosure. These safeguards must be in place from the time the data is gathered until the completion of the contract and any retention period and destruction of the relevant data or information.

8. SOVEREIGN IMMUNITY.

The parties acknowledge and agree that nothing in this Agreement shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of this Agreement. To the extent that this section conflicts with any other section, this section shall govern.

9. ENTIRE AGREEMENT

This written contract shall constitute the entire Agreement between the parties and no other terms and conditions in any document, acceptance or acknowledgment shall be effective or binding unless expressly agreed to in writing CCSU and CCSU. This Agreement may not be changed other than by a formal written contract amendment signed by the parties hereto and if applicable approved by the Office of the Attorney General for the State of Connecticut.

Chaudhary Charan Singh University

N. Kumar
Vice-Chancellor
Chaudhary Charan Singh University

Date 03/03/19 Meenut

Provost

Central Connecticut State University

D. P. Danvalce

Date 3-20-19

C.G.S. 334a-52a 310a-151b